



Community Bulletin

Number	2012/09	Date	23 May 2012
Relevance	Jervis Bay Territory		
Topic	Change to operating hours – JBT Administration Office		

The Jervis Bay Territory (JBT) Administration Office has reviewed its counter service hours. The review included mapping 6 months of customer service and noting trends in the demand for cashiering and motor vehicle registry services.

As a result of the review the JBT Administration Office counter service operating hours will change.

From Monday 4 June 2012, except on public holidays, the office will open:

General Counter Enquiries (Administration)

Monday to Friday 9am to 4:30pm


Cashier & Motor Vehicle Registry (CPM & MVR)

Wednesday, Thursday and Friday

9:30am to 12:30pm Closed 12:30pm to 1pm 1pm to 3pm

If you have any concerns about the change in operating hours, please contact Alison Cubis, A/g Customer Service Team Leader at the Jervis Bay Territory Administration Office on (02) 4442 1217.

For your convenience, some MVR transactions can be completed via Canberra Connect either online at <http://www.canberraconnect.act.gov.au> or calling 13 22 81 (available extended business hours and on weekends).



Sheryl Klaffer
Director

Jervis Bay Territory Section